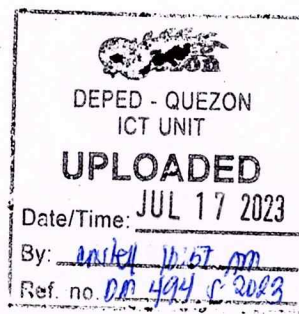




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



17 July 2023

DIVISION MEMORANDUM

DM No. 494, s. 2023

**OFFICER-IN-CHARGE (OIC) IN REGARD TO THE SCHOOLS DIVISION
SUPERINTENDENT'S ATTENDANCE AT THE NATIONAL SCHOOLS
PRESS CONFERENCE (NSPC)**

To: Assistant Schools Division Superintendents
Division Chiefs
Section/Unit Heads
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In view of the Schools Division Superintendent's attendance at the National Schools Press Conference (NSPC) in Cagayan De Oro City, **Mr. Edward D. Garcia**, OIC-Assistant Schools Division Superintendent, is hereby designated as the Officer-In-Charge from **July 17 to 19, 2023**.
2. He shall sign all routine communications, except appointments and financial matters, on behalf of the Head of Office.
3. In connection, all official correspondence shall be signed as follows:

FOR:

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

BY:

EDWARD D. GARCIA
OIC-Assistant Schools Division Superintendent

4. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

osdsSDO07/17/2023

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